

Work Completion Report
(To be submitted by the Applicant)

To
The Divisional Manager,
..... **Division, WBSEDCL.**

Sub: Submission of work completion report

Ref: Application No.: dated

Dear Sir / Madam,

This is in reference to my above application for installation of RTSPV system I / We hereby confirm you that I / we have completed the work of installation of the RTSPV system of capacity and submit the following basic information for your perusal and request you to inspect and commission the system.

S. No.	Particulars	Information
A.	Details of the Solar module	
1.	Model No.	
2.	Name and address of manufacturer	
3.	Capacity of each Module (Wp)	
4.	No. of Modules	
5.	Total Capacity (kWp)	
6.	Date of Installation	
7.	Applicable Standard (BIS/IEC)	
B.	Details of the Inverter	
8.	Name and address of the inverter manufacturer	
9.	Brand Name of the inverter	
10.	Model No.	
S. No.	Particulars	Information
11.	AC Capacity of individual inverter (kW)	
12.	No. of inverters installed	
13.	Total AC capacity of inverter (kW)	

14.	Serial Nos.	
15.	Date of Installation	
16.	Applicable Standard (BIS/IEC)	
C.	Details of the Cables: DC	
17.	Make / Name of manufacturer	
18.	Size & Type	
19.	Applicable Standard (IEC)	
D.	Details of the AC wiring	
20.	Make / Name of manufacturer	
21.	Size & Type	
22.	Applicable Standard (IEC)	
E.	Details of the DC distribution box	
23.	Make / Name of manufacturer	
24.	Serial No.	
25.	DC Surge Protection Device	
26.	MCB / Isolator quantity & capacity	
27.	Size & Type	
28.	Applicable Standard (IEC)	
F.	Details of the AC distribution box	
29.	Make / Name of manufacturer	
30.	Serial No.	
31.	AC Surge Protection Device	
32.	MCB / MCCB quantity & capacity	
33.	Size & Type	
34.	Applicable Standard (IEC)	
G.	Details of the Earthing*	
35.	Earth resistance (shall be less than 2 ohms)	
36.	Size of the Earth wire / flat*	
37.	Two separate Earthing points Modules & DC Surge arrester	Yes / No

	Inverter, AC Surge protection device & Lightning Arrester	Yes / No
38.	Size & Type	
39.	Applicable Standard (BIS / IEC)	
	Note: * Earthing shall be done in accordance IS 3043-1986, provided that Earthing conductors shall have a minimum size of 6 mm ² copper wire or 10 mm ² aluminium wire or 3 mm ² X 70 mm ² hot dip galvanized steel flat.	
H.	Details of the Caution signage	
40.	Caution Signage	
I.	Provision of manual and automatic switches: Yes / No	
41.	Manual / Automatic Switches	
J.	G.P.S. Co-ordinates of the RTSPV System Installation	
42.	Latitude / Longitude	
K.	Operation and Maintenance	
43.	Whether Operation and Maintenance Manual provided to the consumer: Yes / No	

Standards Certificate / Standard Number BIS / IEC / etc. to be mentioned, wherever applicable.

Certification:

I / We certify that the above said RTSPV system is installed and the equipment used in the system comply the Technical and Safety Standards as specified in the regulations notified by the MNRE / CEA / WBSERC for the net metering of RTSPV systems.

Signature of the Applicant

Name and Signature of the System Installer

Name and Address with Seal

Name of the firm and Address

Name:

.....

Date:

Date:

Enclosures:

1. Copy of the IEC / IS Test certificates of PV modules, Inverter, Cable etc.
2. Data sheets / Drawing for the array mounting System.
3. Actual Single line wiring diagram (SLD) of the SPV System.
4. **Signed Agreement in duplicate.**

N.B: Online Applicant should provide above documents during Connectivity Inspection